### IEP Binder



### One Terrific Kid







Livingston Parish would like to help you through the IEP process. This binder is intended to be used as an organizational tool for parents of children who have an IEP.

#### Front Pocket

Here you will find a brochure entitled "**Preparing for Your Child's IEP: A guide through the process.**" This brochure will help you understand the purpose of an IEP and will give you some answers to frequently asked questions.

You will also find a brochure labeled "Family Resource Center...a loaning library." The Family Resource Center is a free service offered to residents of Livingston Parish who have children enrolled in Livingston Parish Public Schools. It is a loaning library which provides resources to parents that will assist families with their child's educational needs.

#### **A Parent's Commandment**

We have provided an inspirational quote that may help you keep focus along your road less traveled.

#### **IEP Tab**

This is where you will keep your child's IEPs. It is suggested to keep the most current IEP in the front. However, you may organize your binder according to your needs. You will also find an IHP tab for your Individualized Health Plan and a Behavior tab if applicable.

#### **Progress Reports Tab**

You will receive progress reports reporting your child's progress according to the IEP. This will help you see the progress and goals your child is reaching. These are also helpful in setting goals for future IEP meetings.

#### **Evaluation Tab**

The evaluation is used to assess the child in all areas related to the suspected exceptionality. The evaluation results will be used to decide the child's eligibility for special education and related services. Decisions about an appropriate educational program for the child will then be made.

#### **Medical Tab**

If your child has any medical conditions, you may keep items such as immunization records, diagnoses, medication orders, etc. in this location. Also, you will find a business card holder. It is a good idea to put all of the child's doctor's information in the card holder because you will be asked to update the doctor's information at each IEP meeting.

#### **Contact Tab**

You will find a contact sheet in this section for you to write down the names and contact information of each person who attends the IEP meetings.

#### **Other Tab**

This is a free space for you to insert any other information you may have that pertains to the IEP.

Parental involvement is a key component in the social and academic growth of your child. We hope this organizational binder will help promote the success of your child while maneuvering through the IEP process.

For any other information or questions concerning the IEP Binder, please contact Melanie Bueche, 9261 Florida Blvd, Room 142B, Walker, LA 70785 (225) 667-1098

#### Frequently Used Special Education Acronyms

AES	Alternative Educational Setting
APE	Adaptive Physical Education
AT	Assistive Technology
BIP	Behavior Intervention Plan
BIS	Behavior Intervention Specialist
CA	Chronological Age
CBA	Curriculum Based Assessment
CBM	Curriculum Based Measure
CEC	Council for Exceptional Children
COS	Change of School and Provider Form
DD	Developmentally Delayed
DSP	Division of Special Populations
ECSE	Early Childhood Special Education
ESYP	Extended School Year Program
FAPE	Free Appropriate Public Education
FBA	Functional Behavior Assessment
FEN	Prior Notice of Proposed Action by LEA
FERPA	Family Educational Rights and Privacy Act
GED	General Education Development
IDEA	Individuals with Disabilities Education Act
IEE	Independent Educational Evaluation
IEP	Individualized Education Program
IFSP	Independent Family Service Program
IHP	Individualized Health Plan
LAA	Louisiana Alternate Assessment
LDE	Louisiana Dept. of Education
LEA	Local Educational Agency
LRE	Least Restrictive Environment
LSD	Louisiana School for the Deaf
LSVI	Louisiana School for the Visually Impaired
MD	Manifestation Determination
OCR	Office of Civil Rights
ODR	Official Designated Representative
OSEP	Office of Special Educational Programs
OT	Occupational Therapist
PAC	Pupil Appraisal Center
Para	Paraprofessional/Paraeducator
PT	Physical Therapist
SAS	Supplemental Aids and Services
SER	Special Education Reporting
SEA	State Education Reporting State Educational Agency
SLP	Speech Language Pathologist
VSAF	Very Special Arts Festival
VOAF	very opecial Arto i estival

#### A Parent's Commandment

By: Joshua Liebman

"Give your child unconditional love, a love that is not dependent on report cards, clean hands or popularity.

Give your child a sense of your whole-hearted acceptance, acceptance of his human frailties as well as his abilities and virtues.

Give him a sense of truth; make him aware of himself as a citizen of the universe in which there are many obstacles as well as fulfillments.

Give your child permission to grow up and make their own life independent of you. these are the laws of honoring your child."

Please join in doing this for your child. Along your road less traveled, it will make all the difference.





## IHP

(Individualized Health Plan)

### Behavior

Progress Reports

## Progress

Individualized

Education

Program

Renort



# Evaluation



## Medical







Program



#### **Contact Sheet**

Name:
Position or Title:
E-Mail:
Phone Number:
Name:
Position or Title:
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## Other



